



## CERTIFIED DRUG & ALCOHOL PROGRAM ADMINISTRATOR (AVIATION) (C-DAPA-A)

Do you work in the aviation industry?  
Do you manage a drug/alcohol program under FAA regulations?  
...or work for a TPA that helps companies in the aviation industry?

Would you like recognition for the knowledge you have built up over the years?

### ***Consider the C-DAPA-A Certification Process!***

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The **Substance Abuse Program Administrators' Certification Commission (SAPACC)** is a non-profit organization dedicated to recognizing the quality and level of professional knowledge and skills of individuals who administer drug and alcohol testing programs-- **Substance Abuse Program Administrators (SAPAs)** or **Drug & Alcohol Program Administrators (DAPAs)**.\*

SAPAs or DAPAs include "in-house" administrators, who manage their employer's program(s), and administrators who perform the functions of C/TPAs (consortia/third-party administrators).

**Why Certification?** Certification and the effort to obtain it are entirely voluntary. It is a means of demonstrating experience, competence and knowledge which distinguishes individuals from their peers. Companies that employ an individual with a C-DAPA-A have recognized a standard of demonstrated capability.

A national certification process (**C-SAPA**) has been in place since 1997 for generalists (all DOT modalities).

**Now**, there is a certification process (**C-DAPA-A**) for those who focus on **FAA** drug/alcohol programs.

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#### **What are the Training & Experience Requirements for Certification?**

- 16 hours of substance abuse related training within the past five years, **and**
- Demonstrated experience working as a program administrator for 4,000 hours (two years), with time spent in at least three of the following seven areas:
  - 1) Development of policies and procedures
  - 2) Administration of random drug and alcohol testing programs
  - 3) Medical Review Officer (MRO) interaction/supervision
  - 4) Performance or supervision of the specimen collection process
  - 5) Preparation and/or delivery of supervisor and/or employee education training
  - 6) Compliance with applicable federal and state laws
  - 7) Substance Abuse Professional (SAP) interaction/supervision

#### **What About the Exam?**

The **C-DAPA-A** exam is in-person, closed book, multiple-choice and covers 49 CFR Part 40, 14 CFR Part 120, and other Federal regulations and related information a competent administrator would be expected to know. It was developed with the assistance of an examination professional and is frequently reviewed and updated.

Exam dates are scheduled as reviews of candidates' applications are completed, with at least four scheduled exam dates each year.

For more information, contact



[www.sapacc.org](http://www.sapacc.org) or [sapaccassistant@aol.com](mailto:sapaccassistant@aol.com) or Toll-free (866) 538-4788

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\* SAPACC also sponsors a national examination for substance abuse professionals or "SAPs."